



**SALAR JUNG MUSEUM
ACT, RULES 1961
&
REGULATIONS, 1962**

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SALAR JUNG MUSEUM ACT, RULES, 1961 & REGULATONS 1962

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**SALAR JUNG MUSEUM
ACT, 1961**

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THE GAZETTE OF INDIA
EXTRAORDINARY

PART II – Section 1

PUBLISHED BY AUTHORITY

No.30 NEW DELHI,FRIDAY,MAY 19,1961/VAISAKHA 29, 1883

MINISTRY OF LAW

(Legislative Department)

New Delhi, the 19th May, 1961/Vaisakha 29, 1883 (Saka)

The following Act of Parliament received the assent of the President on the 19th May, 1961 and is hereby published for general information:-

THE SALAR JUNG MUSEUM ACT, 1961

No.26 of 1961

(19th May, 1961)

An Act to declare the Salar Jung Museum together with the Salar Jung Library at Hyderabad to be an institution of National Importance and to provide for its administration and certain other connected matters.

BE it enacted by Parliament in the Twelfth Year of the Republic of India as follows:-

CHAPTER I

PRELIMINARY

Short title and
commencement

- 1(1) This Act may be called the Salar Jung Museum Act, 1961
- (2) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint,

Declaration of Salar
Jung Museum
together with Salar
Jung Library as an
institution of
national importance
Definitions

2 It is hereby declared that the Salar Jung Museum together with the Salar Jung Library at Hyderabad in the State of Andhra Pradesh is an institution of national importance.

3 In this Act, unless the context otherwise requires:-

- (a) "Board" means the Board established under Section 4;
- (b) "Chairman" means the Chairman of the Board;
- (c) "Fund" means the fund referred to in Section 19;
- (d) "Member" means a member of the Board and includes the Chairman;
- (e) "Museum" means the Salar Jung Museum together with the Salar Jung Library declared to be an institution of national importance under this Act;
- (f) "Prescribed" means prescribed by rules made under this Act;
- (g) "State Government" means the Government of Andhra Pradesh.

CHAPTER II

SALAR JUNG MUSEUM BOARD

Establishment and
incorporation of the
Board

4 (1) With effect from such date as the Central Government may, by notification in the Official Gazette, appoint, there shall be established for the purposes of this Act a Board to be known as the Salar Jung Museum Board.

(2) The Board shall be a body corporate with the name aforesaid, having perpetual succession and a common seal with power, subject to the provisions of this Act, to acquire, hold and dispose of property and to contract, and may by that name sue and be sued.

(3) Notwithstanding anything contained in Sub-section (2), the Board shall not, except with the previous approval of the Central Government, sell or otherwise dispose of any article or thing specified in Part I or Part II of the Schedule.

Composition of the
Board

5 (1) The Board shall consist of the following persons, namely:-

(a) the Governor of Andhra Pradesh, ex-Officio Chairman;

¹ (b) the representative of the Government of India in the Ministry concerned, dealing with matters relating to the Salar Jung Museum, not below the rank of Dy. Secretary: ex-officio;

(c) the Mayor of the Corporation of Hyderabad, ex-officio;

(d) the Vice-Chancellor of the Osmania University, ex-officio;

(e) the Accountant General, Andhra Pradesh ex-officio

1. Substituted vide Part II Section 1 of Gazette of India dated _____.

(f) a person to be nominated by the Central Government, who shall be a member of the family of the late Nawab Salar Jung Bahadur who died on the 2nd day of March, 1949;

(g) three persons to be nominated by the Central Government who shall as far as possible be persons having knowledge of, and experience in matters relating to the administration of museums and libraries;

(h) two persons to be nominated by the State Government.

2 Every nomination under this section shall take effect as soon as it is notified by the Central Government in the Official Gazette.

Term of Office

- 6 (1) The term of office of nominated members shall be such as may be prescribed.
- (2) Any nominated member may resign his office by giving notice in writing to the Central Government, and on such resignation being notified by the Central Government in the Official Gazette, shall be deemed to have vacated his office.
- (3) A casual vacancy created by the resignation of a nominated member under sub section(2) or for any other reason may be filled by fresh nomination
- (4) An outgoing member shall be eligible for renomination.

Temporary absence of member

- 7(1) If any nominated member is by infirmity or otherwise rendered temporarily incapable of carrying out his duties or is absent on leave or otherwise in circumstances not involving the vacation of his office, the Central Government or the State Government as the case may be, may nominate another person to act in his place during his absence.

(2) No act of the Board shall be invalid merely by reason of:

- (a) any vacancy in, or defect in the constitution of, the Board, or
- (b) any defect in the nomination of a person acting as a member thereof, or
- (c) any irregularity in its procedure not affecting the merits of the case.

Duty of Government
nominating persons, etc

8(1) Before nominating a person to be a member of the Board, the Central Government or the State Government, as the case may be, shall satisfy itself that the person will have no such financial or other interest as is likely to affect prejudicially the exercise or performance by him of his functions as a member of the Board, and the Central Government or the State Government, as the case may be, shall also satisfy itself from time to time with respect to every member of the Board nominated by it that he has no such interest; and any person who is or whom the Central Government or the State Government, as the case may be, proposes to nominate, and who has consented to be, a member of the Board shall, whenever requested by the Central or State Government so to do, furnish to it such information as that Government considers necessary for the performance by it of its duties under this sub-section.

(2) A nominated member who is in any way, directly or indirectly, interested in a contract, made, or proposed to be made, by the Board shall, as soon as possible, after relevant circumstances have come to his knowledge, disclose the nature of his interest at a meeting of the Board and the disclosure shall be recorded in the minutes of the Board and the member shall not take any part after the disclosure in any deliberation or decision of the Board with respect to that contract.

Meeting of the Board

- 9(1) The Board shall meet at such times and places and shall, subject to the provisions of sub-sections (2), (3) and (4), observe such rules of procedure in regard to the transaction of business at its meetings (including the quorum at meetings) as may be provided by regulations made under this Act.
- (2) The Chairman or, in his absence, any member chosen by the members present from among themselves, shall preside at a meeting of the Board.
- (3) If any of the members referred to in clauses (b), (c), (d) and (e) of section 5 is unable to attend any meeting of the Board, he may, with the previous approval of the Chairman authorize any person in writing to do so.
- (4) All questions at a meeting of the Board shall be decided by a majority of the votes of the members present and voting and in the case of an equality of votes, the Chairman or, in his absence, the member presiding shall have a second or casting vote.

Temporary association of persons with Board for particular purposes

- 10(1) The Board may associate with itself in such manner and for such purposes as may be provided by regulations made under this Act any person whose assistance or advice it may desire in performing any of its functions under this Act.
- (2) A person associated with it by the Board under sub-section (1) for any purpose shall have the right to take part in the discussions of the Board relating to that purpose, but shall not by virtue of this section be entitled to vote.

Authentication of orders and other instruments of the Board

- 11 All orders and decisions of the Board shall be authenticated by the signature of the Chairman or any other member authorized by the Board in this behalf, and all other instruments issued by the Board shall be authenticated by the signature of an Officer of the Board authorized in like manner in this behalf.

- Staff of the Board
- 12(1)** Subject to the provisions of sub section (2), the Board may, for the purpose of enabling it efficiently to perform its functions under this Act, appoint such number of officers and other employees as it may think fit.
- (2)** The recruitment and conditions of service of such officers and employees shall be such as may be provided by regulations made under this Act.

- Transfer of service of existing employees to the Board
- 13** Subject to the provisions of this Act, every person employed in the Museum immediately before the date of establishment of the Board shall, on and from such date, become an employee of the Board with such designation as the Board may determine and shall hold his office or service therein by the same tenure, at the same remuneration and upon the same terms and conditions as he would have held the same on such date if the Board had not been established and shall continue to do so unless and until his employment in the Board is terminated or until such tenure, remuneration and terms and conditions are duly altered by the Board:

Provided that the tenure, remuneration and terms and conditions of service of any such person shall not be altered to his disadvantage without the previous approval of the Central Government.

- Location of the Museum
- 14** The museum shall be located at Hyderabad

CHAPTER III FUNCTIONS OF THE BOARD

- Duties of the Board
- 15(1)** It shall be the general duty of the Board to manage the museum efficiently and to plan, promote, organize and implement programmes for the development of the museum and to perform such other functions as the Central Government may, from time to time, assign to the Board.

(2) In particular and without prejudice to the generality of the foregoing provision, the Board may take such steps as it thinks fit:

- a) for providing for instruction and research in matters relating to museum and libraries for the advancement of learning and dissemination of knowledge in such matters and
- b) to do all such other things as may be necessary for the discharge of its functions under this Act

Powers of Board

16(1) Subject to such conditions and restrictions as the Central Government may think fit to impose, the Board may exercise all such powers as may be necessary or expedient for the purpose of carrying out its duties under this Act.

(2) Subject to such regulations as may be made by the Board in this behalf, the Board may from time to time:-

- a) purchase or otherwise acquire such articles or things as may, in the opinion of the Board, be worthy of preservation in the museum; or
- b) exchange, sell or destroy any such article or thing as is purchased or acquired under clause (a); or
- c) lend within India any article or thing specified in part I or Part II of the schedule, or lend whether within or without India, any such article or thing as is purchased or acquired under clause (a).

CHAPTER IV FINANCE, ACCOUNTS, AUDIT AND REPORTS

Vesting of Property

17 The properties specified in parts I, II, and III of the schedule being properties, which by virtue of the decree passed in C.S.No.13 of 1958 on the file of the High Court of Andhra Pradesh vested absolutely in the Central Government, shall on and from the date of the establishment of the Board, vest in the Board.

- Grants by Central Government to the Board
- 18 For the purpose of enabling the Board to discharge its functions efficiently under this Act, the Central Government may, after due appropriation made by Parliament by law in this behalf pay to the Board in each financial year such sums of money as that Government considers necessary by way of grants, loan or otherwise.
- Fund of the Board
- 19(1) The Board shall maintain a fund to which shall be credited:-
- a) all moneys paid by the Central Government
 - b) all fees and other charges levied under this Act;
 - c) all moneys received by the Board by way of grant, gift, donation, benefaction, bequest, subscription, contribution or transfer;
 - d) all other moneys received by the Board in any other manner or from any other source.
- (2) The Board may expend such sums as it thinks fit for performing its functions under this Act and such sums shall be treated as expenditure payable out of the fund.
- (3) A sum of money not exceeding such amount as may be provided by regulations made under this Act may be kept in current account with any scheduled bank as defined in Section 2 of the Reserve Bank of India Act, 1934 or any other bank approved by the Central Government in this behalf but in any moneys in excess of that sum shall be deposited in the Reserve Bank of India or with the agents of Reserve Bank of India or invested in such manner as may be approved by the Central Government.
- Budget
- 20(1) The Board shall, by such date in each year as may be specified by the Central Government, submit to it for approval a budget for the next financial year in the form specified by it, showing the estimated receipts and expenditure, and the sums which would be required from the Central Government during the next financial year.

- (2) If any sum granted by the Central Government, remains wholly or partly unspent in any financial year, the unspent sum may be carried forward to the next financial year and taken into account in determining the sum to be provided by the Central Government for that year
- (3) Subject to the provisions of sub-section (4), no sum shall be expended by or on behalf of the Board, unless the expenditure is covered by provision, in the budget approved by the Central Government.
- (4) Subject to such conditions and restrictions as the Central Government may think fit to impose, the Board may sanction any reappropriation from one head of expenditure to another or from a provision made for one purpose to that for another purpose.

Accounts and Audit

- 21(1) The Board shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be specified, and in accordance with such general directions as may be issued by the Central Government in consultation with the Comptroller and Auditor General of India
- (2) The accounts of the Board shall be audited annually by the Comptroller and Auditor General of India and any expenditure incurred by him in connection with such audit shall be payable by the Board to the Comptroller and Auditor General of India.
- (3) The Comptroller and Auditor General of India and any person appointed by him in connection with the audit of the accounts of the Board shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor General of India has in connection with the audit of Government accounts, and, in particular, shall have the right to demand the production of books, accounts, connected vouchers and other documents and papers and to inspect the office of the Board, and the museum.

- (4) The accounts of the Board as certified by the Comptroller and Auditor General of India or any other person appointed by him in this behalf together with the audit report thereon, shall be forwarded annually to the Central Government

- Returns and Reports **22(1)** The Board shall furnish to the Central Government at such time and in such form and in such manner as the Central Government may direct, such returns, statements and particulars as the Central Government may from time to time require.
- (2) Without prejudice to the provisions of sub-section (1), the Board shall as soon as possible after the commencement of each financial year, submit to the Central Government within such time as may be specified by the Central Government a report giving a true and full account of the activities of the Board during the previous financial year and an account of the activities likely to be undertaken during the current financial year.

CHAPTER V MISCELLANEOUS

- Power of Central Government to issue directions to the Board **23(1)** In the discharge of its functions under this Act, the Board shall be bound by such directions on questions of policy as the Central Government may give to it from time to time

Provided that the Board shall be given an opportunity to express its views before any direction is given under this sub-section

- (2) The decision of the Central Government whether a question is one of policy or not shall be final

- Delegation of powers and duties **24** The Board may, by general or special order in writing, direct that all or any of the powers or duties which may be exercised or discharged by it shall, in such circumstances and under such conditions, in any, as may be specified in the order, be exercised or discharged also by any

member, officer or employee of the Board specified in this behalf in the order.

Officers and employees of the Board to be public servants

25 All Officers and employees of the Board shall, when acting or purporting to act in pursuance of the provisions of this Act or of any rule or regulation made thereunder, be deemed to be public servants within the meaning of section 21 of the Indian Penal Code.

Protection of action taken under Act

26 No suit, prosecution or other legal proceeding shall lie against the Board or any member, officer or employee of the Board for anything which is in good faith done or intended to be done in pursuance of this Act or of any rule or regulation made thereunder.

Power of Central Government to make rules

27(1) The Central Government may, after consultation with the Board, by notification in the Official Gazette, make rules to give effect to the provisions of this Act.

(2) In particular, and without prejudice the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:-

- a) the term of office of, and the manner of filling casual vacancies among the members nominated under clauses (f), (g) and (h) of sub-section (1) of section 5;
- b) the travelling and other allowances payable to a member other than the Chairman;
- c) the disqualifications for membership of the Board and the procedure to be followed in removing a member who is or becomes subject to any disqualification;
- d) the conditions subject to which, and the mode in which, contracts may be entered into by or on behalf of the Board;
- e) the fees to be levied for admission to the museum;
- f) any other matter which has to be, or may be, prescribed.

- (3) Every rule made under this section shall be laid as soon as may be after it is made before each House of Parliament while it is in session for a total period of thirty days which may be comprised in one session or in two successive sessions, and if before the expiry of the session in which it is so laid or the session immediately following, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so however that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

**Power of Board to
make regulations**

28(1) The Board may, with the previous approval of the Central Government, by notification in the Official Gazette, make regulations, not inconsistent with this Act and the rules made there under, for enabling it to discharge its functions under this Act

- (2) In particular, and without prejudice to the generality of the foregoing power, such regulations may provide for all or any of the following matters, namely:-
- a) the conditions and restrictions subject to which articles and things vested in the Board may be given on loan;
 - b) the recruitment and conditions of service of officers and employees of the Board;
 - c) the time and place of meetings of the Board, the procedure to be followed in regard to the transaction of business at such meetings and the quorum necessary for the transaction of business at a meeting;
 - d) the maintenance of minutes of meetings of the Board and the transmission of copies thereof to the Central Government;
 - e) the appointment of sub-committees, or the association of persons by the

Board, for the purpose of assisting or advising it in performing its functions under this Act;

- f) the persons by whom, and the manner in which, payments, deposits and investments may be made on behalf of the Board;
 - g) the maximum amount that may be kept in the current account;
 - h) the maintenance of registers and accounts;
 - i) the compilation of catalogues and inventories of the books, manuscripts and other articles and things in the museum;
 - j) the steps to be taken for the preservation of the books, manuscripts and other articles and things in the museum;
 - k) the general management of the Museum.
 - l) the fees to be levied for purposes other than admission to the museum
 - m) any other matter in respect of which provision is, in the opinion of the Board, necessary for the performance of its functions under this Act
- (3) The Central Government may, after consultation with the Board, by notification in the Official Gazette, amend, vary or rescind any regulation which it has approved; and thereupon the regulation shall have effect accordingly, but without prejudice to the exercise of the powers of the Board under sub-sections (1) and (2).

**THE SCHEDULE
(See Section 17)
Part I**

All the antiques, curios, cabinets, works of art, statues, paintings, furniture and all other articles, included in the list marked A annexed to the compromise petition dated the 2nd day of December, 1958 filed in C.S.No. 13 of 1958 in the High Court of Andhra Pradesh, in terms of which a decree was passed in that suit on the 5th of March, 1959

Part II

The entire library including books, qatas and manuscripts in all languages whether printed or handwritten on paper or other material, included in the list marked B annexed to the said compromise petition.

Part III

The land admeasuring about 28,390 Sq. Yds, described and delineated in the plan marked C annexed to the said compromise petition.

Sd/-

R.G.S.SARKAR,

Secretary to the Government of India

//True Copy//

SALAR JUNG MUSEUM
RULES, 1961

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Published in Part II Section 3 Sub-section (i) of the Gazette of India, dated _____

Government of India

Ministry of Scientific Research & Cultural Affairs

New Delhi: dated the 26th December, 1961

Dated the 5th Pausa 1883 (Saka)

NOTIFICATION

G.Sr.....in exercise of the powers conferred by section 27 of the Salar Jung Museum Act, 1961 (26 of 1961). The Central Government, after consultation with the Salar Jung Museum Board, hereby makes the following rules namely:-

Short title and commencement	1	(1)	These Rules may be called the Salar Jung Museum Rules, 1961
		(2)	They shall come into force at once
Definition	2		In these rules, "Act" means the Salar Jung Museum Act, 1961 (26 of 1961)
Term of office of nominated members	3	(1)	The term of office of a member of the Board nominated under section 5 of the Act shall be five years from the date on which the nomination is notified by the Central Government in the Official Gazette
		¹ a)	A casual vacancy in the Board shall be filled by nomination and the person nominated to fill the vacancy shall hold office only for the reminder of the term for which the member whose place he takes was nominated
		2	A nominated member whose term of office has expired shall be eligible for re-nomination
Disqualification for membership	4		A person shall not be eligible for nomination as a member of the Board if he is of unsound mind and stands so declared by a competent court or is an undischarged insolvent
		5	A nominated member shall cease to hold office as such
		a)	If he becomes of unsound mind and stands so declared by a competent court, or

1. Inserted vide Part II section (3) sub-section (i) of Gazette of India, dated _____.

- b) If he is an undischarged insolvent, or,
- c) If, without permission of the Chairman he is absent from four consecutive meetings of the Board, or
- d) If he leaves India without the intention of returning.

Filling of Casual vacancies 6

Any casual vacancy in the office of a nominated members shall be filled by a member duly nominated by the Central Government or as the case may be, the State Government.

Travelling and other allowances 7

- 1) A member of the Board other than the Chairman shall be entitled to travel and daily allowances in respect of his journey to attend the meeting of the Board ²(or connection with the affairs of the museum) in accordance with the provisions of the following sub-rules.
- 2) A member of the Board who is a Government employee shall be entitled to travelling allowance and daily allowance at the rate admissible to him from the source from which he draws his salary.
- 3) A non-official member of the Board shall be entitled to travelling allowance in respect of his Journeys to attend meetings of the Board (or in connection with the affairs of the Museum) from his usual place of residence to the place or meeting at the following rates namely:-

- ³ a) In respect of journeys by air, actual fare paid plus one-fifth of the standard air fare limited to a maximum of Rs. 10/- for each journey , provided that if more than one air journey (including the return journey) are performed within 24 hours, the total entitlement to incidental allowance for all the journeys shall be restricted to Rs. 10/- or one daily allowance at the highest rates admissible to Central Government Servants of the first Grade for ordinary localities under the Supplementary Rules which ever is more.
- b) In respect of journeys by rail, actual railway fare excluding air conditioned fare plus ⁴ (mileage allowance at the rate admissible to a Government servant of the first grade) provided that the journey may be undertaken by air conditioned accommodation in accordance with the instructions issued by the Central Government from time to time.
- c) ⁵In respect of journeys by road, mileage allowance at the rate admissible allowance at the rate admissible to a Government servant of the first grade; Provided that where a member is resident at the place of the meeting he shall be entitled only to the actual cost of conveyance hire subject to a maximum of ⁶ Rs.20 per day.

3. *Inserted vide Part II Section 3 Sub-section (i) of Gazette of India dated..*

4. Substituted vide Part II Section (3) sub-section (i) of Gazette of India, dated 20-09-1969 (GSR 2246)

5. Inserted

6. Amended

- 4 Daily allowance shall also be admissible to a non-official member at the rate ⁷ Rs.50/- per day for each day of meeting and for one day previous to the commencement of the meeting and one day following the close of the meeting.

Provided that if the member arrives in the afternoon of the day previous to the commencement of the meeting or leaves in the forenoon of the day following the close of the meeting, he shall be entitled only to half daily allowance for that day.

- ⁸ A) The rate of travelling allowance and daily allowance to non official members of the Board for all journeys connected with the affairs of the museum shall be the same as for attending the meetings of the Board

⁹ Provided that such journeys by non official members shall be undertaken only with the previous approval of the Chairman,

¹⁰ The non official member may be paid advance travelling allowance equivalent to the actual railway or standard air fare from the usual place of residence to the place of meeting and back subject to the adjustment on completion of the journey or on 31st March whichever is earlier

Contracts

- 8 (1) All contracts entered into by the Board shall be authorized by a resolution of the Board.
- (2) Every contract entered into by the Board shall be in writing and shall be executed on behalf of the Board by the Chairman or any member authorized by the Board in this behalf and shall be sealed with the common seal of the Board.

¹¹ Provided that the Board may, by order, direct that such contracts may be executed on behalf of the Board also by the Director of the Museum.

7. Amended vide Part II Section (3) sub-section (i) of Gazette of India, dated 20-09-1969 (GSR 2246)

8. Inserted vide Part II Section (3) sub-section (i) of Gazette of India, dated 20-09-1969 (GSR 2246)

9. Inserted -do-

10.. Inserted -do

11. Inserted

- (3) The common seal of the Board shall be kept in safe custody by the Chairman or any other member of the Board or Officer of the Museum authorized by the Board in this behalf.

Levy of fees 9

¹² Fees shall be charged for admission to the museum as follows:

- ¹³ (a) General Admission Rs. 10.00
Rs.150/- for each foreigner

Provided that children between the ages of 3 and 12 bonafide students, organized (Kisan parties, servicemen in uniform and persons visiting the Museum under any arrangement sponsored by the State Government of Andhra Pradesh, shall be admitted at half rates.

¹⁴ Provided further that the tourist guides possessing the license issued by the Government of Andhra Pradesh shall be exempted for paying the fee for admission to the museum when accompanying the party of visitors subject to the production of license.

(b) **During Museum Week Celebrations:** Members of the General public shall be allowed 50% concession (i.e. Rs.5/-) and bonafide students, organized kisan parties and servicemen in uniform shall be allowed Rs.4/-.

15

(c.) **During Children's Day Celebrations:** School children between the ages 5 and 12 years visiting in batches under the guidance of a teacher and such teacher shall be allowed entrance free of charge during the week commencing from the 14th November every year.

12. Original sub rule (1) of Rule 9 has been remembered as Rule 9

Vide Part II Section 3 Sub-section (i) of Gazette of India dated 1-2-1969 (GSR No.17

i.	F.25-29/61.C2 dt. 26-12-61	v.	F.6-22/70.C.A.I.5 dt. 8-2-1971
ii.	F.25-34/62.C2 dt. 9-7-63	vi.	F.6-74/71-CAI(5).C2 dt. 5-2-1973
iii.	F.25-2/63.C2 dt. 10-7-63	vii.	F.10-1/80.CH5 dt. 4-1981
iv.	F.25-2/63.C2 dt. 20-7-63	viii.	F.15.5/93.CH.1 dt. 24-6-94
		ix.	F.15.2/97 M.I dt. 2-4-97

13. Substituted

14. Inserted vide.

15. Inserted vide Prt II 3 Sub section (i) of Gazette of India dated

Provided that in order to avoid unusual rush the school authorities shall fix time and date of the visit with the Director of the Museum.

Provided further that the Director may refuse free entrance to any child who, in his opinion, is more than 12 years.

(d) During Tourist Week: Members of the General Public shall be allowed 50% (i.e. Rs.5/-) concession of bonafide students organized kisan parties and servicemen in uniform, shall be allowed Rs.4/-.

¹⁶(e) During any other celebration/Conference sponsored by the Central Government or the Government of Andhra Pradesh: The delegates attending the celebration or Conference shall be allowed 50% concession (i.e. Rs.5/-)

¹⁷(f) Rs. 4/- shall be levied to those students who are specially invited by the Museum authorities either for gallery talks or for other purposes.

¹⁸(g) Rs.4/- shall be allowed to the teachers/lecturers accompanying the students who are specially invited by the museum authorities either for gallery talks or for other purposes.

(2)

¹⁹No admission fee shall be charged from the following categories of persons, namely:-

- i. The President, Vice –President, the Prime Minister of India, the Ministers and Deputy Ministers of the Central Government and their families and parties.
- ii. The Governors, Chief Ministers and Ministers of various States and their families and parties

16. Inserted vide dated 20-09-69 (GSR 2247)

17. Inserted vide

18. Inserted vide...

19. Original sub rule (2) of Rule 9 omitted vide Part II Section 3 Sub-section (1)

of Gazette of India dated 1-2-69 (GSR 176) Inserted vide Vide –do- dated

- iii. Their Excellencies, the Ambassadors and High Commissioners of various countries and parties
- iv. His Exalted Highness, the Nizam
- v. The Members of the family of late Salar Jung
- vi. The members of the Salar Jung Museum Board and the Members of various Committees associated with it
- vii. Directors and Curators of various Museums in India and abroad
- viii. Workers engaged within the museum hours for the performance of any specific duty relating to the building or its fixtures
- ix. Guests of the Museum or experts including scholars invited by the museum
- x. Six members of the families of the employees of the Salar Jung Museum during the course of the year
- xi. Members of Commissions of All India nature.
- xii. Handicapped persons of all categories alongwith one person accompany such handicapped visitors.

Budget Returns and Statements 10

The Board shall submit to the Central Government copies of the budget, reports, statements and other returns in such number and on such dates as specified below namely:-

- (a) Three copies of the budget for the next financial year together with a statement showing the sums which would be required from the Central Government during the next financial year and the revised estimate for the current financial year on or before the first August,

- (b) Quarterly statements for each quarter ending with March, June, September and December of each year showing the actual income and expenditure during the quarter, on or before the 10th the month following the close of the quarter.
- (c.) Ten copies of Annual Report , on or before the first October, of the year following the one to which it relates.
- (d) Four copies of the accounts as certified by the Comptroller and Auditor General of India or any other person appointed by him, on or before the first October of the year following the end to which it relates
- (e) Ten copies of any report of survey prepared by the Board in connection with the affairs of the Board, within two months of the preparation of such report or survey
- (f) Twenty-five copies of journals, publications, periodicals and catalogues published by the Board for distribution to museum or for use by departments of Government within two months of each publication

Sd/-

(V.P.AGNIHOTRI)

(Under Secretary)

//True copy//



SALAR JUNG MUSEUM REGULATIONS, 1962

* * *

Published in Gazette of India, Part III Section 4, (Pages 536 to 542)

September, 1962

OFFICE OF THE SALAR JUNG MUSEUM BOARD, HYDERABAD

Hyderabad, dated the 1962

NOTIFICATION

No... in exercise of the powers conferred by sub-section (1) of Section 28 of the Salar Jung Museum Act, 1961 (26 of 1961), the Salar Jung Museum Board, Hyderabad, with the previous approval of the Central Government, hereby makes the following Regulations, namely:-

- | | | |
|---|---|--|
| Short Title | 1 | These regulations may be called the Salar Jung Museum Regulations, 1962. |
| Definition | 2 | <p>In these Regulations,</p> <p>a) "Act" means the Salar Jung Museum Act, 1961 (26 of 1961)</p> <p>¹ aa) "Appointing Authority" in relation to any post under the Board, means the authority to make appointments to that post under Sub-Regulation (2) of Regulation no.8</p> <p>b) "Rules" means the Salar Jung Museum Rules, 1961.</p> |
| Power of Board to exchange, sell and destroy articles in the collection of Museum | 3 | <p>Subject to the provisions of sub-section (3) of Section 4 of the Act, the Board, from time to time may: -</p> <p>a) Deliver, by way of loan, to any person the whole or any portion of, or any article contained in, any collection vested in it under the Act.</p> <p>b) Exchange, or sell duplicates of articles contained in any such collection and take or purchase, in the place of such duplicates, such articles as may in its opinion be worthy of preservation in the Museum;</p> <p>c) Present duplicates of articles contained in any such collection, to other museums in India and</p> <p>d) Remove or destroy any article contained in any such collections.</p> |

1. Inserted Vide Gazette of India, Part III Section 4 dated 24-9-1977

- Transfer of possession of property 4 Where, in pursuance of the powers conferred on the Board by sub-section (2) of section 16, it is proposed to deliver possession of any article contained in any collection vested in it by way of presentation to any other museum or by way of sale or exchange to any other person for a period exceeding one year, it shall be necessary to place the matter before the Board and to obtain the consent of atleast nine members of the Board for such delivery of possession.
- Custody and administration of collections in the Museum 5(1) **The Board shall not accept any articles or things as gift or on loan unless it is satisfied that such articles or things are worthy of display in the museum**
- (ii) At the time of acceptance of any article or thing for display in the museum whether by way of loan or a gift , the Board shall keep a record in writing as to the nature and condition of the articles or things so received.
- (iii) It shall be in the discretion of the Board whether or not to display any such article or thing or to display is subject to such reservation as the Board may deem fit.
- (iv) The Board shall not be responsible for any damage done to such article or things in the normal course or due to some unforeseen happening (like fire, war etc) and for that matter no claim for damage/compensation will lie.
- (v) The right of reproduction of any article or thing referred to in Part I or Part II of the schedule of the Act or acquired by the Board under sub-section (2) of section 16 of the Act, shall, so long as the article or thing remains in the museum, vest in the Board.
- Classification of posts 6² The post in the museum shall be classified into the following five categories, namely:-
- (i) Class I (Senior): All posts the minimum of the scale of pay of which is not less than *Rs.10,000/- per month or any other post which may be or has been so classified by the Board as Class I (Senior): post
- (ii) Class I (Junior): All posts the minimum of the scale of pay of which is less than *Rs. 10,000/- per month but not less than *Rs. 8,000/- per month or any other post which may be or has been so classified by the Board as a Class I (Junior) post
- (iii) Class II All posts the minimum of the scale of pay of which is less than *Rs. 8,000/- per month but not less than *Rs. 5,500/- per month or any other post which may be or has been so classified by the Board as a Class II post

2. Substituted entire Regulation 6 & (i) to (v) vide Gazette of India Part II Section 4 dated 6-7-68

* Amendment published in the Gazette of India part-III Sec. 4 dt. 26-12-1998 at Page No.4288 & 4289

- (iv) Class III: All posts the minimum of the scale of pay of which is less than *Rs.5,500/- per month but not less than *Rs.3,050/- per month or any other post which may be or has been so classified by the Board as a Class III post
- (v) Class IV: All posts the minimum of the scale of pay of which is less than *Rs.3,050/- per month or any other post which may be or has been so classified by the Board as a Class IV post

Creation of posts

7³

The Board may create such posts as may be necessary for the care or maintenance of the museum and may fix and alter scales of pay and allowances for such posts.

Provided that the necessary provision for the expenditure on such posts has been made in the budget as prepared by the Board and approved by the Government of India and instructions that may be issued by the Central Government, from time to time, in this behalf are also observed.

Recruitment to posts

8(1)

Recruitment to all posts in the museum shall be made (a) by direct recruitment, by advertisement and/ or through the Employment Exchanges or (b) by promotion or (c) transfer on loan or otherwise from Government or Semi-Government Offices or other statutory bodies.

(1-A)

The following procedure shall be adopted whenever a vacancy on a ⁴Class I (Senior, Class I(Junior), Class II, Class III or Class IV post is to be filled up by direct recruitment namely :-

(a) In the case of Class I (Senior) and Class I(Junior) or Class II post, the vacancy shall be advertised in newspapers and a copy of the advertisement shall be simultaneously sent to the Central Employment Exchange.

^{*5}

b) In case of Class III or Class IV posts, the vacancy shall be notified to the employment exchange advertised in news paper (including Employment News bulletin) displayed on notice board and announced on radio and Television.

^{5-A}

c) The serving employees with the requisite qualifications to apply for the post to be filled by Direct Recruitment for which a requisition is required to be sent to the employment exchange may be given suitable age relaxation in the following manner.

3. Substituted entire Regulation No.7 and provision vide Gazette of India Part III Sec. 4 dt: 31-8-85.

4. Inserted Sub-Regulation I.A. (a) and vide Gazette of India, Part III, Section 4, dated 6-7-68

5. Substituted vide Gazette of India Part III Section 4, dated 12-2-2000

5-A Incorporation of new Sub-Regulation was made vide Gazette of India No.14 dt. April 3rd to 9th 2004 at page No.1910 & 1911

* Substituted vide Gazette of India No.52 Part III Sec. dt. 26-12-98 Page No.4288 to 4289

In case of Departmental candidates of Group "C" & "D" category having 3 years of service, the Age limit may be up to 40 years of age. In case of SC / ST category the age limit may be up to 50 years of age.

In case of Departmental candidates of group "A" & "B" category relaxation of 5 years in the upper age limit for recruitment to group "A" or group "B" posts may be allowed.

The above concessions are subject to the condition that the Direct recruitment posts are in the same line or allied cadres and a relationship could be established that the services already rendered in a particular post will be useful for the efficient discharge of the duties in the other categories of posts, recruitment to which has been advertised.

- ⁶ 2 All the appointments to the posts under the Board shall be made by the Board in the case of Class I (Senior) and Class I (Junior), by the ⁷ Executive Committee in the case of Class II, and by the Director of the Museum in case of Class III and Class IV posts on the recommendations of the Selection Committee the composition of which shall be as given below:-

⁸ (a) For Class I (Senior) and Class I (Junior) Posts⁹

- i) Chairman, Salar Jung museum Board or his nominee – Chairman
- i) A nominee of the Government of India
- ii) A member nominated by the Board amongst themselves
- iii) An expert on the subject nominated by the Board and
- iv) Director (Except in the case of the post of Director)

(b) For Class II and Class III posts:

- i) Two persons nominated by the Board
- ii) A nominee of the Government of India and
- iii) Director or in his absence the Joint Director of the Museum

6. Substituted vide Gazette of India, Part III Section 4, dated 6-7-68

7. Substituted vide Gazette of India, Part III Section 4 dated 28-3-81

8. Substituted entire sub-regulation (a) (i) to (v) vide Gazette of India, Part III section dated 22-2-69

9. Substituted vide Gazette of India, Part III, Section 4, dated 24-9-77

SALARJUNG MUSEUM
(DEPARTMENT OF CULTURE)

Hyderabad

New Clause Proposed*

Extract of Regulation 8(2), (b) & (c) & Proposal to add New Clause to 8 (2) of SJM Regulations, 1962

Regulation 8(2) : All the appointments to the posts under the Board shall be made by the Board in the case of Class I (Senior) and Class I (Junior), by the Executive Committee in the case of Class II and by the Director of the Museum in case of Class III and Class IV Posts on the recommendations of the Selection Committee.*

New Clause Proposal to be added :

*The recommendations of the Selection Committee(s) in respect of all Class III and IV Posts shall be approved by the Executive Committee.

A. N. REDDY
Director

प्रबन्धक, भारत सरकार मुद्रणालय, फरीदाबाद द्वारा मुद्रित
एवं प्रकाशन नियंत्रक, दिल्ली द्वारा प्रकाशित, 2012
PRINTED BY THE MANAGER, GOVERNMENT OF INDIA PRESS, FARIDABAD AND
PUBLISHED BY THE CONTROLLER OF PUBLICATIONS, DELHI, 2012

* Incc
dated

NOTE: Recruitment of staff to Class III Ministerial posts in the museum shall, however, be made by a Committee consisting of the following members, namely:

- i) Director, Salar Jung Museum as its Chairman
- ii) An Officer nominated by the Chief Secretary to the Government of Andhra Pradesh
- iii) An Officer nominated by the Secretary to the Government of Andhra Pradesh, Education Department

(c) For Class IV posts:

Departmental Committee set up by the Executive Committee of the Board.

(d) The appointing disciplinary and Appellate Authorities for various categories of posts in the Museum shall be as follows :-

Sl. No.	Post	Appointing Authority	Disciplinary Authority	Appellate Authority
1.	Director	Salar Jung Museum Board	Salar Jung Museum Board	President of India
2.	Group "A"	Chairman, Salar Jung Museum Board	Chairman, Salar Jung Museum Board	President of India.
3.	Group "B" & "C"	Director, Salar Jung Museum	Director, Salar Jung Museum	Chairman, Salar Jung Museum Board
4.	Group "D"	Joint Director Salar Jung Museum	Joint Director Salar Jung Museum	Director, Salar Jung Museum

(e) *The composition of the Departmental Promotion Committees for various posts under group "A", "B", "C" & "D" categories shall be as follows :-

Group "A" Posts

01.	Chairman, Salar Jung Museum Board or his Nominee	Chairman
02.	Member nominated by the Board from amongst the member of the Board	Member
03. & 04.	Two experts (outsiders) to be appointed by Chairman, Salar Jung Museum Board.	Member
05.	Representative of Government of India (DOC) not below the rank of Director / Deputy Secretary.	Member
06.	Director, Salar Jung Museum	Member

Group "B" Posts

01.	Secretary (Culture) or his nominee not below the rank of Dy. Secretary.	Chairman
02.	Member nominated by the Board	Member
03.	One expert of the concerned discipline.	Member
04.	Director, Salar Jung Museum	Member

Group "C" Posts

01.	Director, Salar Jung Museum	Chairman
02.	Member nominated by the Board	Member
03.	Joint Director, Salar Jung Museum	Member
04.	Keeper of the concerned section.	Member

Group "D" Posts

01.	Joint Director, Salar Jung Museum	Chairman
02. & 03.	Two Keeper (one should be from the wing to which the post relates)	Member
04.	Administrative Officer	Member Secretary

3 For recruitment to all posts in the museum, the Board shall make rules setting out the qualifications prescribed for each post, the means of recruitment and in the case of promotions, the persons who shall be eligible for consideration for promotion, the percentage of vacancies reserved for promotion, etc and these shall be made known to the employees of the Museum and others by notification in the Gazette of India.

4 In regard to posts reserved for departmental promotion, recourse will be had to direct recruitment or appointment by transfer of an employee from another organization only if the Board certifies that none of the candidates eligible for promotion is suitable

5¹⁰

i) Recruitment to a post in the museum shall be made subject to the production of a medical certificate of physical fitness and subject to verification of the character and antecedents of the persons concerned. The medical certificate of physical fitness shall be signed by a Medical Board in the case of Officers of Class I (Senior) and Class I (Junior) Posts and by a Civil Surgeon or a District Medical Officer or a Medical Officer of an equivalent status in the case of Class II and Class III posts:

ii)

In the case of a female candidate appointed to :

- (a) A Class I post, the medical certificate shall be signed by a Medical Board where one of the member is a female medical practitioner:
- (b) A Class II or Class III post, the medical certificate shall be signed by a Registered Female Medical Practitioner possessing medical qualification included in one of the schedules to the Indian Medical Council Act, 1956 (102 of 1956)

iii)

In the case of employees appointed to Class IV posts, the medical certificate shall be signed by the Authorised Medical Attendant possessing a medical qualification included in one of the schedules to the Indian Medical Council Act, 1956 (102 of 1956) and when there is no such Medical Attendant by a Government Medical Officer of the nearest Dispensary or Hospital possessing such a qualification.

Relaxation for
Scheduled
Castes and
Scheduled
Tribes etc

9

Nothing in these rules shall affect reservations/relaxations of age limit and other concessions required to be provided for the Scheduled Castes and Scheduled Tribes and other special categories of the persons in accordance with the orders issued by the Central Government from time to time in this behalf.

Probation

10

Every person appointed to a post under the Board after the commencement of these regulations whether by promotion or by direct recruitment shall be on probation in such posts for a period of two years.

Provided that the Board may, in any individual case extend the period of probation.

Honorarium,
special pay,
personal pay to
the employees

11

¹¹The Board may, sanction to any Class I or Class II employee and the Finance Committee to any Class III or Class IV employee :-

- a) Special pay in the consideration of the specially arduous nature of duties or a specific addition to the work or responsibility;
- b) Personal pay to save an employee from loss of substantive pay in respect of a permanent post other than a tenure post due to revision of pay or to any reduction of such substantive pay otherwise than as a disciplinary measure (or in exceptional circumstances on other personal consideration).
- c) An honorarium as remuneration for work performed which is occasional or intermittent in character and either so laborious or of such special merit as to justify a special reward. (Except when special reasons which should be recorded in writing, exist for a departure from this provision, sanction to the grant of acceptance of an honorarium should not be given unless the work has been undertaken with the prior consent of the Board and its amount has been settled in advance): and
- d) The Board may also permit an employee of museum to perform a specified service or series of services for a private person, body or for a public body provided that this can be done without detriment to his official duties and responsibilities and to accept as remuneration therefor a recurring or non-recurring fee, a part of which, if so specified by the Board should be credited to the Museum funds.

Provided that if any funds are required for the purpose from the Central Government, prior approval of that Government shall be necessary for the sanction of such pay, honorarium or fee.

Termination of
service

12(1)

The service of a temporary employee may be terminated by the Board without assigning any reason:-

- i) During the period of probation following the first appointment, at any time without notice, and

- ii) After such period of probation at any time by notice of one month in writing given by the Board to the employee or at any time without notice on payment of one month's pay or where such notice falls short of one month, by paying the salary for the period of which it falls short by one month.

2 Without prejudice to the provisions of clause (1) the service of a temporary employee shall be terminated

- i) if his appointment is made for a specified period, on the expiry of such period: or
- ii) if his appointment is made against a temporary post, on the abolition of the post or on the expiry of the period for which the post is created.

3 The services of a permanent employee may be terminated by a notice of three months or on payment of pay for such period as the notice fall short of three months or without notice on payment of three months pay if the post to which he is substantively appointed is abolished¹²

4 An employee who is given notice of termination of service under clause (3) may be granted during the period of notice; such earned leave as may be admissible to him and where the leave so admissible and granted is more than three months, his service shall terminate on the expiry of

Retirement

13

The age of the retirement of the employees of the Board shall be 60 years.

¹³ Provided that where the Board is of the opinion that the employee is specially qualified and it is in the interest of the museum to extend his services it may, for reasons to be recorded in writing, extend the services of such employee, by one year at a time for total period of two years. Where it appears necessary so to do, in the interest of the museum the Board may, with the previous approval of the Central Government, extend the services of an employee for such further period as it may deem necessary beyond the period of two years.

12. Omitted vide Gazette of India, Part III Section 4, dated 13-11-65

13. Inserted vide Gazette of India, Part III Section 4, dated 13-11-65

¹⁴ Provided further that the Board may require an employee to retire after he attains the age of 55 years on three months' notice without assigning any reason; the employee also may, after attaining the age of 55 years, voluntarily retire after giving three months notice to the Board.

Provided ¹⁵ also that the terms and conditions of service of any person shall not be altered to his disadvantage without the previous approval of the Central Government.

Re-employment after retirement or employment of officers who have attained the age of sixty years.	¹⁶ 13-A	Where in the interests of the museum it appears necessary so to do, the Board may, with the previous approval of the Central Government re-employ any employee of the Board who has retired on superannuation or appoint a person of age sixty or above on such terms and conditions as it may deem proper.
	^{16-A}	Provided that no person, shall except with the previous approval of the Central Government be so re-employed or appointed or as the case may be, allowed to continued in service after he has attained the age of sixty years.
General Provident Fund cum Pension cum Gratuity	14	There shall be established a General Provident Fund cum Pension cum Gratuity scheme for the benefits of the employees of the Board, the rules of which shall be made by the Board with the prior approval of the Central Government.
Discipline	15 (1)(a)	¹⁷ "Board or the appointing authority or any other authority superior there to" may place an employee under suspension. <ul style="list-style-type: none"> i) where a disciplinary proceeding against him is contemplated or is pending or ii) where a case against him in respect of any criminal offence is under investigation or trial.

14. Inserted vide Gazette of India, Part III, Section 4, dated 13-11-65

15. Substituted vide Gazette of India, Part III Section 4, dated 13-11-65

16. Substituted the (Add Regulation 13-A by Gazette of India, Part III Section 4 dated 4-12-65 and proviso added by Gazette of India, Part III Section 4, 6-4-68) vide Gazette of India Part III Sec.4 dated 13-4-74 (& proviso amended vide gazette dated 22-2-1969).

16-A Substituted vide Gazette of India, dated

17. Substituted vide Gazette of India, part III Section 4, dated 13-11-1965.

- (b) An employee who is arrested or detained in custody, whether on a criminal charge or otherwise for a period exceeding forty eight hours shall be deemed to have been suspended with effect from the date of his arrest or detention, by an order of the Board and shall remain under suspension until further orders.
 - (c.) An order of suspension made or deemed to have been made under this rule may at any time be revoked by the Board.
- 2 The following penalties may, for good and sufficient reasons and as hereinafter provided be imposed on an employee¹⁸ by the appointing authority or any other authority superior thereto".
- i) Censure;
 - ii) Withholding of increments or promotion;
 - iii) Recovery from pay of the whole or part of any pecuniary loss caused to the museum by negligence or breach of the rules or regulations of the museum or orders or directions of superior authorities.
 - iv) Reduction to a lower post or a lower time scale; or to a lower stage in a time scale
 - v) Compulsory retirement;¹⁹
 - vi) Removal²⁰ from service which shall not be a disqualification for future employment, and
 - vii) ²⁰Dismissal from service which shall ordinarily be a disqualification for further employment.
- 3 No order imposing any penalty on an employee shall be passed, except after;-
- a) the employee is informed in writing of the proposal to take action against him and of the allegations on which it is proposed to be taken and is given an opportunity to make any representation he may wish to make; and ;
 - b) such representation, if any is taken into consideration by the Board;

18. Added vide Gazette of India, Part III, Section 4, dated 24-9-1977

19,20. Substituted vide Gazette of India, Part III Section 4, dt. 13-11-1965

- 4
- (a) Where an order of suspension is made or a disciplinary proceeding is commenced against an employee, whose services have been borrowed from the Government or an authority subordinate thereto or a local or other authority, the authority lending his services shall forthwith be informed of the circumstances leading to the order of suspension or commencement of the disciplinary proceeding, as the case may be.
 - (b) In the light of the findings in the disciplinary proceeding taken against such employee;
 - i) if the Board is of the opinion that any of the penalties specified in sub-clauses (iv) to (vi) of clause (2) should be imposed on him, it shall replace his services at the disposal of the lending authority and transmit to it the proceedings of the inquiry for such action as it deems necessary;
 - ii) if the Board is of the opinion that any other penalty should be imposed on him it may, after consultation with the lending authority, pass such orders on the case as it may be necessary;

Provided that, in the event of a difference of opinion between the lending authority and the Board, the services of the employee shall be replaced at the disposal of the lending authority.

²¹₅ An appeal shall lie from any original order made:-

- i) by the Director of the museum to the ²²"Executive Committee"
- ii) by the ²³"Executive Committee" to the Board
- iii) by the Board to the Central Government

21. Substituted Sub-regulation (5) to (i) vide Gazette of India, Part III, Section 4, dated 24-9-1977

22 & 23: *Substituted vide Gazette of India, part III Section 4, dated 28-3-1981*

- 16(1) The whole time of an employee shall be at the disposal of the Board and he may be employed by it for the performance of such duties as may be assigned to him.
- (2) Every person holding a post under the Board at the commencement of these regulations shall, on such commencement, be deemed to have been appointed under the provisions of these regulations to the corresponding post and shall draw the pay drawn by him immediately before such commencement.
- 3 (a) The Board ²⁴ "caused to be maintained" a Service Book and a Character roll of each employee in such form and setting out such particulars as may be prescribed by it, provided that the form of service book shall be determined in consultation with the Accountant General, Andhra Pradesh.
- (b) The entries in the Service Book of an employee shall be made by the authority specified by it in this behalf.
- (c.) The entries in the Character Roll of an employee shall be made by the authority to whom such employee is immediately subordinate and shall be countersigned by the next higher authority with his remarks.

Provided that where any such authority is the Board or where the authority to which such employee is immediately subordinate is the Board, the function of that authority shall be performed by the Chairman of the Board.

²⁵ Note: Subject to the provisions mentioned above, the Board shall decide who is the authority to whom an employee is immediately subordinate and who is the next higher authority for the purpose of clause (c) of sub-regulation 3 of Regulation 16.

24. Substituted vide Gazette of India, part III Section 4,
dated 13-11-1965

25. Inserted vide Gazette of India, Part III, Section 4, dated 13-11-1965

Other terms and
conditions of service 17

²⁶1). Where the Board is of the opinion that it is necessary or expedient so to do, it may by orders and for reasons to be recorded in writing relax any of the provisions of these regulations with respect to any class or category of employees.

²⁷2). Where a doubt arises as to the interpretation or application of all or any of the provisions of the rules or regulations made under the Act, the decision of the Central Government thereon shall be final.

3). Any matter relating to the conditions of service of officers and other employees of the Board for which no provision is made in these regulations, shall be determined by the Board, by general or special orders, with the approval of the Central Government.

Restrictions
regarding marriage

²⁸17-A

- i) No employee shall, enter into, or contract, a marriage with a person having a spouse living, and
- ii) Having a spouse living, enter into, or contract, a marriage with any person.

Provided that the Board may permit an employee to enter into or contract, any such marriage as it referred to in clause (i) or (ii) if it is satisfied that

- a) such marriage is permissible under the personal law applicable to such employee and the other party to the marriage, and
- b) there are other grounds for so doing.

18

The Director or in his absence the Joint Director of the museum shall be the Secretary of the Board and of all Committees set up by it, but he shall not be a member of the Board.

26. Substituted entire sub-regulation (1) vide Gazette of India, Part III, Section 4, dated 31-8-1985

27.. Substituted entire sub-regulation (2) vide Gazette of India, Part III, Section 4, dated 13-11-1965

28. Added regulation 17 A vide Gazette of India, Part III, Section 4, dated 31-8-1985

Meetings of the Board

- 19 (1) The Board shall meet as often as may be necessary, but shall meet at least four times in a year.
- (2) The Chairman shall fix the date, time and place of the meeting of the Board and approve the agenda of the said meeting notice of which shall be given by the Secretary to all the Members.
- (3) Ten clear days notice of every ordinary meeting of the Board shall be given to all the members present in India. List of Business to be conducted at the meeting shall be dispatched alongwith the notice.

Quorum

- (4) Presence of four members shall be necessary to form the quorum for the transaction of the business at a meeting of the Board.
- (5) Decision on matters of minor importance may be obtained by circulation of papers to the members of the Board
- (6) If there is no quorum half an hour after the specified hour of the meeting, the meeting shall be dissolved.
- (7) In case of extreme urgency, the Chairman may at his own initiative, and shall at any time at the request in writing of not less than four members, call a meeting of the Board.
- (8) The Chairman or in his absence, any member chosen by the members present from among themselves shall preside at a meeting of the Board.
- (9) The minutes of every meeting of the Board shall be circulated to all the members and shall be read at the next meeting and after approval by the members present be signed by the Chairman,
- (10) If any member considers that any matter on the agenda is in his opinion, of sufficient importance to be referred to the whole body of the Board, he shall inform the Secretary, who shall refer the matter to each member. The matter shall then be postponed to some future meeting at which the opinions of the members submitted in writing shall be read and discussed.
- (11) A copy of the minutes of every meeting of the Board shall be sent to the Central Government.

Appointment of Sub-committee	20	<p>The Board shall have the following sub-committees for day to day administration of the museum: -</p> <ul style="list-style-type: none">i) Executive Committeeii) Finance Committeeiii) Building Advisory Committee
Executive Committee	21	<p>The Executive Committee shall consist of :</p> <ul style="list-style-type: none">i) The Vice chancellor of the Osmania university as Chairman andii) Four nominees of the Board
Finance Committee	22	<p>The Finance Committee shall consist of :-</p> <ul style="list-style-type: none">i) The Accountant General, Andhra Pradesh, as Chairman, and*ii) Member of the Board to be nominated by the Chairman, Salar Jung Museum Board Member* iii) Vice-Chancellor, Osmania University, Hyderabad Member*iv) ²⁹ Financial Advisor of the Department of Culture or his representative not below the rank of Dy. Financial Advisor - Member*v) Nominee of Department of Culture - Member*vi) Director, Salar Jung Museum, Member / Secretary

29. Added vide Gazette of India Part IV, Section 4, dated 30-10-1976
* Amendment made vide Gazette of India part III Sec. 4 dated 3rd – 9th April 2004 at page No. 1912.

Museum Development Committee	23	<p>³⁰ The Museum Development Committee shall consist of :-</p> <ul style="list-style-type: none"> i) The Chief Secretary to the Government of Andhra Pradesh – Ex-officio Chairman and ii) Six nominees of the Board
Meetings of the Sub-Committee	24	<p>(1) The Committee may meet as often as necessary but shall, at least meet, twice a year.</p> <p>2) Atleast two members of the Committees, excluding co-opted experts, shall form a quorum of the meeting.</p> <p>3) The Chairman of the Committee, if present, shall preside at every meeting of the Committee. In his absence the members present, excluding co-opted experts, shall elect one from amongst themselves to preside at the meeting.</p> <p>4) The provisions in these regulations regarding notices of meetings, inclusion of items in the agenda and confirmation of the minutes applicable to meetings of the Board shall, so far as may be, be followed in connection with the meetings of the Committee.</p> <p>5) A copy of the minutes of every meeting of the Committee shall be sent to the Board.</p> <p>³¹ 6) The provisions regarding traveling allowance and other allowances admissible to members under the Salar Jung Museum Rules 1961 for attending the meetings of the Board shall apply <u>Mutatis mutandis</u> to members attending the meetings of Sub-committees constituted by the Board as also to the members co-opted by the Board for such sub- committees.</p>
Administrative and Financial powers of Chairman and other authorities	25 (1)	<p>a) The Chairman of the Board shall have the power to fix on the recommendation of the Selection of Committee appointed under regulation 8(2), the initial pay of an incumbent at a stage higher than the minimum of the scale in respect of post to which appointment can be made by the Board under the provisions of these regulations.</p>

30. Amended vide Gazette of India Part III, Section 4, dated 7-8-1982.

31. Inserted vide Gazette of India Part III, Section 4, dated 13-11-1965.

b) ³²The Chairman of the Board shall have the power to send employees of the Museum for training or for a course of instruction in India or with the approval of the Central Government, outside India, provided that :

- a) The training or course of instruction would equip the employee to discharge his duties in the museum in a more scientific and efficient manner.
- b) The employee is not to retire within a period of three years after his return from the training or course of instruction,
- c) The employee furnishes a bond to serve the museum at least for a period of three years on the return from the training or course of instruction.

c). ³³ The Head of the museum shall be his own controlling officer for the purpose of Travelling Allowance and Medical Attendance Rules.

³⁴NOTE: The Head of museum shall take the permission of the Chairman before proceeding on tour.

³⁵(2) "The Director, Salar Jung Museum shall exercise such financial powers as of the Head of the Department as envisaged in the General Financial Rules, 1963 and other relevant rules of Government of India in following matters:-

32. *Substituted vide Gazette of India, Part III Section 4, dated 31-8-85*

33. ,34. *Substituted vide Gazette of India, Part III Section 4, dated 13-11-65*

35. *Inserted vide Gazette of India, Part III, Section 4, dated 17-01-1995*

- a) for incurring of expenditure on any item
 - b) to reappropriate funds between different heads within a Major Head without affecting the total sanction of grant within that Budget Head and to report the matter to the Board.
 - c) to waive recovery of over payment to a member of staff.
 - d) to write off irrecoverable losses
 - e) in all other cases the Director will seek the approval of the Board through Finance Committee.
- (3) In cases where Budget sanction has been accorded by the Board Director is competent to incur expenditure not exceeding the amount sanctioned under different head of the budget, provided detailed estimates have also been approved by the Board and all codal formalities are followed as per instructions from time to time.

(4)

The Executive Committee shall have power:

- i) to send members of the staff classified as Class III or Class IV for training or for a course of instruction inside India subject to such terms and conditions as may be laid down by the Board from time to time.
- ii) Subject to availability of funds;

35a) "to employ technicians and workman on a job which is of a casual nature and who are paid from contingencies of the museum as per the existing Government Schedule of rates for the area"

b) to create temporary posts in Class III and Class IV cadre, of not more than one year's duration on approved scales of pay under report to the Board

(5)

i). subject to the budget provisions made for specific purposes by the Finance Committee and approved by the Board, the Director/Joint Director shall have the power to incur expenditure in accordance with the procedure as may be laid down by the Board from time to time.

ii). The Director/Joint Director shall formulate proposals for the proper administration and reorganization of the museum for consideration by the various Committees of the Board before these are placed before the Board.

- Maximum amount to be kept in current account 26 A Sum of money not exceeding Rs. 1,00,000/- at any time may be kept in the current account of the Board, with the State Bank of India, Hyderabad
- Accounts and Audit 27 (1) The Board shall ordinarily cause to be :-
- i) prepared bills for various items of expenditure;
 - ii) compiled the monthly and annual accounts
 - iii) maintained and conducted all accounts and matters pertaining thereto
- (2) Primary accounts of the Board shall be maintained in registers in the prescribed forms as listed below:
- i) cash
 - ii) subscription
 - iii) Maintenance grant of the Central Government
 - iv) Grant of Central Government for development of the museum
 - v) Building Fund of the museum which may include grant from the Central Government, State Government or any other body for this purpose.
 - vi) Grants from State and other Governments other than for the building fund
 - vii) Contributions from other sources other than for the building fund
 - viii) Other receipts such as entrance fees, other fees, sale of publications etc
 - ix) Pay of officers and establishment
 - x) Traveling and other allowances
 - xi) Other charges, such as contingencies, leave salaries, etc
 - xii) Contribution Provident Fund accounts of the employees
 - xiii) Securities and other capital investments
 - xiv) Stock of cheque books
 - xv) Stock of receipt books
 - xvi) Stock of furniture and office equipment
 - xvii) Stock of stationary
 - xviii) Stock of publications
 - xix) Library accession registers
 - xx) Museum accession registers
 - xxi) Miscellaneous stocks
 - xxii) Other forms prescribed from time to time by the Board and/or the Central Government
- (3) The accounts of the transactions for each month shall be compiled or caused to be compiled by the Board in a monthly abstract of receipts and payments under the prescribed heads of accounts. The monthly abstract will show the figures for the current month as well as progressive totals to the end of the month. This abstract

will be submitted to the Board or such authority as may be designated by it in this behalf monthly for review.

- (4) The Board will conduct or cause to be conducted a pre-check of all payments from the funds of the Board and will maintain an observation/objections which might be raised against proposed expenditure. This book will be submitted to the Board or the authority designated by it and orders recorded against all items of expenditure under objection. ³⁶“such payments shall only be made if the orders of the Board or the authority designated by it to which the book is submitted so recorded permit”.

- (5) As soon as practicable after the accounts for a given year are closed, but not later than the ³⁷1st of May, the Board will cause to be compiled annual accounts for the preceding year of the Board's funds showing:-

- i) Receipts and Payment account
- ii) Income and expenditure accounts and
- iii) Balance sheet and capital account

- 28(1) The Director/Joint Director or Accounts Officer as authorized by the Board, shall draw and disburse all sums due to and by the Board, and shall keep account of all receipts and payments. He shall see that proper vouchers are produced for all the disbursements and that they are cancelled so that they can not be used again. Vouchers shall be kept for three years and then destroyed but not before the audit objections relating to these years are disposed of.

- (2) All moneys received on behalf of the Board shall be lodged at the State Bank of India, Hyderabad; but an imprest money not exceeding *Rs.5,000/- may be held for meeting contingent expenses.

- 29(1) No structural alterations of any kind shall be made in the existing building of the museum without the consent of the Board. Such alterations may be carried out by the Central Public Works Department or any other authority specified by the Board.

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- (2) Every member of the Board shall have the right of inspecting any part of the museum buildings at any time
 - (3) No employee of the museum shall, on any pretence whatsoever, accept any fee or gratuity from a visitor. Any employee of the museum asking or taking any fee or gratuity shall be liable to such punishment as the Board may decide upon.
 - (4) Persons unconnected with the museum and families of the employees of the museum shall not live on the premises except as may be permitted in writing by the Director/Joint Director for a period not exceeding 15 days. Permission to live in the museum premises for a period exceeding 15 days may be given with the prior approval of the Chairman.
 - (5) ³⁸The museum shall be kept open to the public during such hours as may be decided by the Board from time to time.
 - (6) A daily record of the number of visitors shall be kept.
 - (7) No smoking or spitting shall be permitted in the museum. The museum staff shall exclude all persons behaving in an objectionable manner or shall cause them to withdraw.
- | | | |
|------------------------------|----|--|
| Employment of Foreign Expert | 30 | No foreign expert shall be employed in connection with the affairs of the museum without prior approval of the Government of India. |
| Compilation of catalogues | 31 | ³⁹ The Director shall take such steps as may be deemed necessary for preparing scientific catalogues and inventories of books, manuscript and other articles and things in the museum and also for the proper preservation, subject to the general approval of the Board. |

38. Substituted vide Gazette of India, Part III, Section 4, dated 13-11-1965.

39. Substituted vide Gazette of India, Part III, Section 4, dated 13-11-1965

* Amendment made vide Gazette of India part III Sec. 4 dated 3rd – 9th April 2004 at page No. 1912.

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Levy of fees

32

⁴⁰ Subject to the approval of the Finance Committee, the Director may levy such fees as may be necessary for purposes other than admission to the museum.

⁴¹ Medical
Certificate

Refer Sub-regulation 5 in Regulation 8)

I hereby certify that I have examined Shri/Kumari/
Smt _____ a candidate for employment
in the Salar Jung Museum, and cannot discover that
Shri/Kumari/Smt _____
Has any disease (communicable or otherwise)
constitutional weakness or bodily infirmity except
_____. I do not consider _____
disqualification for
employment in the office of the Salar Jung Museum.

Signature

Designation with office stamp

Dated:

The Salar Jung Museum Regulation, 1962, were published in the *Gazette of India, Part III Section 4 under Government notification No. Nil dated 29-9-1962 at pages 536 to 539 and were subsequently amended by the following notifications made in Gazette of India, Part III Section 4.*

1. dated 13-11-65
2. dated 4-12-65
3. dated 16-7-66
4. dated 28-10-67
5. dated 6-4-68
6. dated 6-7-68
7. dated 22-2-69
8. dated 13-4-74
9. dated 1-5-76
10. dated 30-10-76
11. dated 20-
12. dated 24-9-77
13. dated 22-4-78
14. dated 14-6-80
15. dated 28-3-81
16. dated 7-8-1982

Sd/-

S.M. Srinagesh

Chairman

Salar Jung Museum Board

Hyderabad

40. Added vide Gazette of India, Part III, Section 4, dated 13-11-1965.

41. Added at Regulation 32 vide Gazette of India Part III, Section 4, dated 31-8-1985.

GAZETTE OF INDIA
PART III SECTION 4

DATED 17TH FEBRUARY, 1973 (MAGHA 28, 1894)

SALAR JUNG MUSEUM
Hyderabad - 500 002, the 30th January, 1973

G.S.R. No. In exercise of the powers conferred by clause (i) of sub section (2) of section 28 of Salar Jung Museum Act, 1961, (26 of 1961) the Salar Jung Museum Board with the previous approval of the Central Government, hereby make the following regulations, namely:-

1. These regulations may be called the Salar Jung Museum Board Regulations, 1972
2. They shall come into force at once
2. Definitions: In these regulations, unless the context otherwise requires:-
 - a) 'Act' means Salar Jung Museum Act, 1961
 - b) 'Laboratory' means the Laboratory of the Salar Jung Museum maintained for treatment and preservation of art objects, manuscripts, books, etc
 - c) 'library' means the library of the Salar Jung Museum where all manuscripts, books are deposited.
3. Examination and maintenance of books and manuscripts:
 1. All the printed books and manuscripts in the library shall be periodically examined and manuscripts by the Librarian or his staff with a view to note the condition of the books and manuscripts at least once in six months;
 2. Such of the books and manuscripts as are damaged or are under the process of damage, shall be sent to the laboratory for treatment;
 3. the a shelves of the almirahs in which books and manuscripts are stocked, shall be dusted and cleaned periodically by means of electric vacuum cleaners and sprayed with Thymol solution to protect from insects;
 4. Such of the manuscripts and printed books as are in a State of deterioration shall be cleaned page with soft brushes and sent to the laboratory for chemical treatment wherever necessary.

5. Measures for preservation of manuscripts and books:

The Laboratory shall, on receipt of the manuscripts and printed books from the library under sub-regulations (2) and (4) of Regulation 3 take the following steps to preserve them:

- a) All the damaged manuscripts and books, if the stitches are weakened or removed, shall be repaired with the help of adhesives, mixed with such chemicals as are insecticides.
 - b) After having determined the acidity in the manuscripts and books, appropriate methods for de-acidifying the documents shall be resorted to;
 - c) Fumigation by Thymol crystals with a view to provide remedies against the damage done by fungus and insects infection shall be undertaken by the laboratory.
 - d) Minor repairs shall be attended to by using tissue paper with adhesives like the ordinary maida, paste or cespul paste;
 - e) Fumigation by paradichlorobenzene with a view to counteract the damage done by bookworm and other insects to the manuscripts and books shall be done;
 - f) Hand lamination of documents, till the Hydraulic machine is available, shall be done by using cellulose Acetate foil and acetone for the same manuscripts and books while making use of tissue paper in the process of lamination;
 - g) Rebinding of such of the manuscripts and books as are damaged shall be attended to.
6. After the manuscripts and books are repaired in all respects and received in the library from the laboratory these shall be preserved with paradichlorobenzene crystals in sealed bags.
 7. All the manuscripts shall be loaded in air conditioned room, so as to save them from natural hazards like extreme heats polluted air and humidity etc.
 8. The museum objects excepting the western paintings which would be restored shall be conserved on modern scientific lines
 9. The rooms containing such objects as are not of paper, shall be provided with room-coolers to maintain the required temperature.
 10. All the art objects in the museum shall be cleaned and kept free from dust in a scientific manner from time to time, with the use of soft mulmul cloth, feather chorise etc.

11. Weakened fabrics, silk and textile pieces, etc. in the museum shall be seen relined and darned, as the case may be, from time to time in order to see their life lengthened.

11. Such of the objects as require mending and repair shall be sent to the Laboratory after having supplied to it full details of the damage caused to the objects.

Sd/-
Secretary
Salar Jung Museum Board

Sd/-
Secretary
Salar Jung Museum Board

//true copy//

The Manger
Government of India Press
Mayapuri,
Ring Road, New Delhi.

NOTE: The Principal rules were published in the Gazette of India vide S.R.O.
(GSR)

No. NIL dated 29th September, 1962 part III section 4 and subsequently
amended by:-

1. G.S.R. No.2064 dated 14th June, 1980 Part III Section 4
2. G.S.R. No.968, dated 22nd April, 1978, Part III Section 4
3. G.S.R.No.701 dated 28-10-1967 Part III Section 4

Copy forwarded to all members of Salar Jung Museum Board.

DHARAM PAL
UNDER SECRETARY TO THE
GOVERNMENT